

MINUTES
STURBRIDGE BOARD OF HEALTH MEETING
Monday, October 4, 2010 6:45pm

Meeting called to order 6:50pm.

Present: Members; Linda Cocalis, John Degnan and Bob Audet and Health Agent, Alyssa Rusiecki. Inspector Ron Woolhouse.

Inspector's Report: Most items routine; George's Pizza's deli unit was not holding cold temperatures correctly; a citation was issued and the unit was corrected. A complaint came in that the buffet line at the Public House brunch was not properly holding up to hot-holding temperature requirements; Ron will follow-up.

Ron and Alyssa agree that the efforts that the new Whistling Swan owner is putting in to the remediation project are appreciated.

Ron would like some guidance regarding the late applicants for the Harvest Festival. Linda Cocalis recues herself because she is on the Reas Foundation, and they will have a food booth. Mr. Degnan states that he notified the Chamber of Commerce staff that this Wednesday, October 6th is the last day that the Board of Health shall take applications. Both the Agent and Inspector want to know what should happen if someone appears at the Festival without a permit, or after Wednesday. Mr. Degnan proposes that this year, if all health codes are met, they can stay and Ron will have hand-written permits with him, however, for next year, any late comers shall be charged an additional \$25 fee, even if they are non-profit – and no one shall be allowed to show up on the day of the event without the proper application and fees. Mr. Audet seconds, the Board votes to approve the \$25 late fee next year (2-0-1), Ms. Cocalis abstains.

Ron confirms with the Board that the staff will send out letters to all pool operators who are not in compliance, informing them that they will not receive a permit from the Board of Health (for 2011), if they remain out of compliance next year. The Board agrees.

Concerns of the members: Ms. Cocalis states that she has been working on the Southbridge landfill information and is waiting to hear back from Shaun, Town Administrator. The Board agrees that an email shall be sent to Shaun asking for a status update. Ms. Cocalis would also like the Board to have an effective scanner for the office.

The Board discusses the Harrington Hospital contract and flu clinic. Because the fees have gone up, Mr. Degnan has investigated alternatives for the flu clinic. It appears that Maxim can provide the service for the flu clinic, at very little or no cost to the Town, so the Board signs the agreement. The Board will continue to have Harrington Hospital monitor communicable disease issues as they arise. The Harrington contract for communicable diseases will be signed at the next meeting.

Agent's Report: The Agent presents the correspondence, including a request from the Tantasqua Music Association to use the can collection program at the Recycling Center; the months of November, January and March are approved.

The inspections are routine, with two housing inspections in flux, the satellite phone is still in the Board of Health possession and not at the Safety Complex; a question about Permit Extension came up; the SmartPlan review must be re-instituted; and Recycling must be re-instituted at the Town Buildings.

The Agent provides a copy of the regulations for all septic work including fees, and the Board agrees that the fees must be re-instituted, as they are currently part of the code of local regulations. Therefore, all percs shall cost \$120 and all plan reviews and permitting shall cost \$180. Additional inspections are \$60.

Interdepartmental reviews: None

Old Business: Mr. Degnan brings up the fact that the Board of Health has personnel that are shared with other Departments and that because the Board of Health staffing and resources are so limited, that it is not always equitable to have this responsibility. Mr. Degnan will work on updating the personnel job descriptions as well as the performance evaluation process for the Board of Health.

Mr. Audet made motion to adjourn the meeting 10:00pm, Ms. Cocalis seconded, approved (3 – 0).
Submitted,

Alyssa Rusiecki
Public Health Agent